

LPN to ADN Admission Procedure

In order to recognize the experience and education of the Licensed Practical Nurse (LPN), an LPN to ADN (Associate Degree Nursing) articulation plan has been developed. This means that upon successful completion of specified activities and coursework, an LPN would be eligible to enter the ADN program as a third semester student (based on seat availability).

Submit all materials to:
Student Affairs – Admissions office
Mid-State Technical College
500 – 32nd Street North
Wisconsin Rapids WI 54494
715/422-5454

To be accepted into the Associate Degree Nursing program, a currently licensed practical nurse must complete and submit the following items to Student Affairs Admission Department.

1. Complete WTCS Application form and \$30 non-refundable application fee. [Apply online.](#)
2. Send an email to nursing@mstc.edu Insert this message into the subject line:
“My Name is _____ and I am an LPN to ADN student”
3. Submit a copy of your LPN license
4. Submit official high school transcript or HSED/GED transcript.
5. Submit Practical Nursing Program transcript and any other post-secondary transcripts.
6. Complete a [Background Information Disclosure Form](#) and submit \$15.00 for Caregiver Background check. Wisconsin Caregiver law requires all health students have a Caregiver Background Check. If you have a criminal history you may not be able to complete clinical. Please see a counselor for more details.
 - **Please note:** If you have resided outside of Wisconsin in the last three years, you must also request a criminal background check from the state or states in which you previously resided. A list of out-of-state agencies for criminal background checks is available by going to the following link:
<http://dhs.wisconsin.gov/caregiver/contacts/INDEX.HTM>
7. Meet with the Nursing Program counselor – Brian Sadler For any contacts with the Student Affairs/Admissions office, please identify yourself as an LPN to ADN student. **Please bring a copy of your college transcripts to the meeting.** During this meeting the remaining admission requirements will be reviewed. Remaining requirements will be determined depending on the type of practical nursing program you graduated from.

When all of the above steps are completed, you will be conditionally admitted to the ADN Program and be eligible to apply for financial aid as you complete the rest of your courses.