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**Policy Title: NAMING OF COLLEGE FACILITIES OR PROPERTY**

To allow for opportunities to recognize and honor individuals, businesses, and groups; enhance and strengthen relationships between the College, our communities, and benefactors; and obtain funding to support College programs and services, buildings or portions of buildings, grounds or facilities may be named after financial donors or those having provided significant contribution to Mid-State. All areas of the College are subject to naming.

The District Board retains the sole authority to determine whether the name of an individual, business or organization will be attached to college buildings, facilities, property or any portion of college buildings, facilities or property (such as a conference room, classroom or designated area). All naming recommendations shall be submitted to the District Board by the President for consideration of approval. Building naming decisions will be permanent for the period the facility exists, except in special circumstances. Revocation of a facility name requires extenuating circumstances and prior approval by the District Board.

All recommendations shall comply with one of the following criteria:

- Major financial contribution to support construction or significant renovation of a college building or to support college programming which may take place in the facility.
- Extraordinary level of distinguished service to the College in a teaching, service, administrative, or volunteer capacity with exceptional distinction such that their contributions are widely recognized by their peers.

Exceptions to this policy may be considered by the District Board.

**Adopted:** March 21, 2022

**Reviewed:** March 21, 2022; October 17, 2022

**Revised:**